



General Meeting  
7.30pm Wednesday 23<sup>rd</sup> June 2021  
Clarendon Community Association  
Minutes

**1. Meeting open – 7.32pm**

Welcome – read by Des

*We acknowledge that Clarendon is located on the traditional country of the Kaurua people who have lived on this land for thousands of years; we hope to learn from this wealth of experience. We pay respect to the Elders, past, present, and emerging. We commit to reflecting on reconciliation and equity.*

**Attendances:** Trevor Harslett, Helen Ashenden, Louise Pickford, Petrah Harslett, Des Fowles, Pru Fowles, Emma Gilbert, Jo Horsnell, Laurel Jared, Tom Miller, Di Lamont, Mark Ashenden, Gaye Mills, Gavin Fisher, Mel Scholz. Lou McMasters, Geoff Eaton, Michelle & Chris Yip

**Apologies:**

Bianca Folber, Phil Scroop, Cr Marion Thermeliotis, Priah Dean, Joan Harslett, Bill Jared

**Accept minutes from previous General Meeting March 2021**

Trevor moved to accept the minute and Pru second. All in favour

**2. Business arising from minutes**

a. Bushfire safety – Louise & Emma

The CCA will continue to remind the community about importance of fire safety as a year-round commitment with the understanding however that it is everyone's personal responsibility.

Firey women's bushfire course will be run again and the CCA will advertise these events.

b. Community events – see general business

**3. Financial Reports presented**

Financial statements attached

Pru presented report to end of May and moved they be accepted

Louise Pickford seconded - all approved



#### 4. General Business

- a. Constitution discussion and vote for changes - full summary report attached for further details

1. Objects

The objects of the Association are:

**Change from:**

b/ To maintain a hall and centre for the benefit of the Clarendon Community; and

**Change to:**

b/ To own, maintain, manage, utilise and be active custodians of property and assets (both tangible and intangible) for the benefit and enhancement of the Clarendon community; and

Passed unanimously

2. Membership

Members are persons who:

**Change from:**

c/ are residents or owners of property in the defined geographical suburb of Clarendon

**Change to:**

c/ Are residents or owners of property in the defined geographical suburb of Clarendon or are allowed membership as defined by the committee under the following categories:

- i. Club Representative Member
- ii. School Representative Member
- iii. Kindergarten Representative Member
- iv. Community Interest Group Member
- v. Associate or Affiliate Member
- vi. Application for non-resident or non-owner membership will be way of periodic application to committee for approval whose acceptance will not be unreasonably held

Passed unanimously

f/ A Membership Register: will be created and maintained by the association including:

**Add:**

The category of membership

Passed unanimously



## 7. Management

The Committee

### **Change:**

7.5 No person may hold the same Office for more than three consecutive years.

### **Add:**

Where possible the executive roles (President, Vice-President, Secretary and Treasurer) should be staggered to ensure 2 key people remain for continuity; over a 3 year cycle a maximum of 2 new executives will be appointed in any one year.

Passed unanimously

### **Add:**

The composition of the committee will include a maximum of three (3) non-residents or owners

Passed unanimously

### **Add:**

The executive will be comprised exclusively of residents and owners

Passed unanimously

### **Add:**

The Committee at its first meeting annually shall issue a calendar of events or intents to the members and the community to guide and engage members.

Passed unanimously

## 7.3 Treasurer

The Treasurer:

### **Change from:**

1. Causes monies received to be paid into an account authorised by the Committee in the name of the Association. Payments are by petty cash or by cheque signed by any 2 Office Bearers. Major or unusual expenditures must be authorised in advance by the Committee or a General Meeting.

### **Change to:**



Causes monies received or to be paid into and from an account authorised by the Committee in the name of the Association. Major or unusual expenditures must be authorised in advance by the Committee or a General Meeting.

Passed unanimously

8. General Meeting

**Add:**

At least three (3) General meetings will be held in a year (including the Annual General Meeting)

Passed unanimously

Thanks to Mark and his team for all the work to bring this to fruition.

b. Clarendon Community Centre - full report included at the end of the minutes

Gavin encourages anyone who is interested in being involved to come and speak to him.

Council approval has been sought as the use of hall has changed. Gavin has been given verbal agreement and is waiting on formal approval. Current CCA insurance is sufficient.

Currently a mission statement, policies and procedures are being developed.

All items to be sold will be a high quality and will be displayed in an aesthetically pleasing way.

They will ensure that the hall will also be a pleasant place to meet to connect with community.

About a third of the space will be set up for small meetings and gathering.

There will be a trial term of 12 months and as nothing structural will change if it is not successful then the hall can be returned to its initial use.

**Motion:**

Gavin would like to move that the Clarendon Community formally supports the Clarendon Community Centre and Op Shop. This will be developed over a trial period of approximately 12 months. All budgets and detailed monthly reports will be shared monthly to the CCA Management Committee.

Mark seconded this motion and all in attendance agreed.

c. Flying the Aboriginal Flag in Clarendon – Trevor

All available land in Clarendon is owned by either by Council or SA Water land. This makes it cost prohibitive for the CCA to seek permission, install infrastructure, insure as well as the ongoing management costs.

Cr Geoff Eaton suggested a deputation to the council might be an option to gain traction and support to install an extra flagpole, however it was unlikely that the Council had funds to support



this project at this time. Tom suggested that installing two flagpoles at the start of the proposed Toondilla Trail be part of the master plan. He also expressed disappointment that there was no financial support from the council for this project. People expressed their disappointment that we cannot find a place in the main street to fly the Aboriginal flag alongside the Australian flag.

Trevor gave a summary of the cultural workshops and the huge impact it had on the attendees. The Reconciliation event that was organised by the Clarendon Primary School and Kindergarten children was also spoken about positively. We all look forward to this event gaining traction over the next few years.

Des also thanked Mel for her insights and passion at the Clarendon Primary School to encourage learnings about the Kurna heritage.

The CCA stated their commitment to embracing more of their Kurna culture and walking forward in a positive way, together with the First Nations People.

- d. Spring Fair and celebrating Clarendon's 175 years – 17th October 2021. Gavin and Brad have starting to plan this event in which we hope to involve all of the community groups. If you would like to be involved, please speak to Gavin.
- e. Mark thanked the Harslett & Russell family's for hosting another Community Dinner. It was a very successful despite the cold evening. The highlight was the children running through the orchard, playing in puddles, toasting marshmallows and having a lot of outside fun. The adults enjoyed welcoming new people to the community and engaging with their old friends.
- f. Helen to send a list of subcommittees out with minutes  
Current sub committees include:
  - Cultural Awareness
  - Climate Change
  - Recreation Ground & Streetscape
  - Clarendon Masterplan
  - Clarendon Community events
  - Clarendon Community Centre
  - Bushfire safety
  - Constitution review – now completedOther projects and jobs include:
  - Liaising with the Onkaparinga Council
  - Monthly eNews
  - Liaising with the Clarendon Kindergarten – current lessee



- Staying connected with our community members through social media
- Coffee mornings at Apple Tree Orchard
- Managing the obligations of running a Community Association
- Ensuring the financial security of the Community Association

## 5. Other business

Cr. Geoff Eaton

Geoff suggested applying for a grant for the 175<sup>th</sup> Anniversary of Clarendon. Community grants open in July.

He may be able to provide Covid Marshalls to support this event and he has contacts with the Aberfoyle & Districts Lion's club who would be keen to support as well. Gavin said that the Lions had supported us in the past, and he would definitely be asking for their support again.

Geoff gave a financial summary of the Onkaparinga Council's financial objectives and spoke about the difficulties of managing such a large council area.

There is a new website being developed so people will be able to compare their council's performance against other councils.

Climate change, especially along the Onkaparinga's coastal area is a huge responsibility and potentially a financial burden. 32 km of coast is in Onkaparinga Council area and the other 8km are shared amongst 5 other council areas.

Geoff spoke about the support the council offers to sporting clubs. Currently Flagstaff Hill, Happy Valley Sporting club and the BMX track at Happy Valley are receiving financial support for developments and upgrades.

The Clarendon Netball Club will have the top court resurfaced in the near future and the other courts are in the budget for upgrades soon. Geoff was not sure of dates.

Di – mentioned that the steps at the pavilion look great and we thank the Onkaparinga Council for this work.

## 6. Meeting closed – 8.54pm

Signed .....

Position .....

Date .....



Clarendon Community Association  
Financial Report  
31st May 2021

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Income

Income received this period is and 6 payments for the second Cultural Awareness Session and one follow up payment for the first session. Harris real estate paid for enews ( twice by mistake ) so we have extended advertising by 6 months.

Expenses

Very little this month with mowing \$55.44. Anzac Day Costs \$387.16. Payment to SA Histories for the Second Cultural Awareness Session of \$2000. We were given a \$400 discount to encourage the Clarendon Community to further promote Kaurna and Care for Country.

Pru Fowles

Treasurer

May 31 2021



Clarendon Community Association  
Statement of Receipts and Payments  
1st July 2020 - 31st May 2021

Income

Grant	\$	8,304.88	
Hall Hire	\$	470.00	
Bond for hall hire	\$	-	
Interest	\$	9.67	
Kindy Lease	\$	-	
Enews	\$	330.00	
Other	\$	116.73	
DECS Reimbursement	\$	4,822.50	
Events Fundraising	\$	1,020.01	
Subscriptions	\$	70.00	
			\$ 15,143.79

Expense

Equipment	\$	-	
Gardening	\$	231.00	
Hall Maintenance	\$	2,813.71	
Insurance	\$	6,518.27	
Internet	\$	179.00	
Donations	\$	-	
Rates & ES Levy	\$	1,164.04	
Security	\$	-	
Community Events	\$	5,517.48	
Stationery	\$	-	
Utilities	\$	129.73	
			\$ 16,553.23
			-\$ 1,409.44

Nett Profit/Loss

Balance Brought Forward June 2020	\$31,309.42
Profit/loss 2020-2021	-\$1,409.44
Reconciled to 31/05/21	\$29,899.98





Meeting 23<sup>rd</sup> June 2021  
Community Centre and Op Shop Proposal

**Objectives:**

To create a forum for community members to work together and enjoy associated activities that build community connection and strength.

To create a revenue stream for local community groups that is significant enough to represent an attractive reward for effort.

**Project Management and Implementation:**

At this stage, debate over what we are doing in terms of style and concept is mainly settled, and tasks for implementation are issued to those who can best perform them, ideally under the direction of one project manager who reports back to the committee

**Concept:**

Proceeds from the Op Shop will go to the Clarendon Community Centre to cover all costs incurred with the balance dispersed to participating Community Groups quarterly.

**Operating Hours:**

Monday 9am to 3pm

Friday 9am to 5pm

Saturday 9am to 3pm

**THE COMMITTEE:**

A sub committee has been formed of the following people:

- Pru Fowles
- Mia Palk
- Julia Johnson
- Jane Silk
- Brad Pickford
- Jess Gray
- Bev Morgan
- Gavin Fischer

**Target Beneficiaries:**

CCA	To be confirmed
School	
Kindergarten	Tennis Club
CFS	Over 50's
Netball	
Bowling Club	
Church	
Museum	



**Motion:**

I would like to move a motion that the Clarendon Community formally supports the Clarendon Community Centre and Op Shop. This will be developed over a trial period of approximately 12 months. All budgets and detailed monthly reports will be shared monthly to the CCA Management Committee.

Mark seconded this motion and all in attendance agreed.

- For further information ideas or interest of support please approach sub committee
- Full details available on request
- Gavin encourages everyone to get involved and speak to him if they have any questions.



Summary of Proposed Changes  
to the  
Clarendon Community Association Constitution  
For Review at General Meeting  
Wednesday 23<sup>rd</sup> June 2021

Please read in conjunction with the current Clarendon Community Association Constitution.  
(This is the originally worded document however it was re-typed in the current format to allow changes to be made.)

### 1. Objects

The objects of the Association are:

**Change from:**

b/ To maintain a hall and centre for the benefit of the Clarendon Community; and

**Change to:**

b/ To own, maintain, manage, utilise and be active custodians of property and assets (both tangible and intangible) for the benefit and enhancement of the Clarendon community; and

**Reason:**

*The Clarendon Community Association has been the unofficial conduit between the Onkaparinga Council and various community groups for many years. This change is to more accurately portray the role the CCA plays in the community.*

Passed unanimously

### 3. Membership

Members are persons who:

**Change from:**

c/ are residents or owners of property in the defined geographical suburb of Clarendon

**Change to:**

c/ Are residents or owners of property in the defined geographical suburb of Clarendon or are allowed membership as defined by the committee under the following categories:

- vii. Club Representative Member
- viii. School Representative Member
- ix. Kindergarten Representative Member
- x. Community Interest Group Member



- xi. Associate or Affiliate Member
- xii. Application for non-resident or non-owner membership will be way of periodic application to committee for approval whose acceptance will not be unreasonably held

**Reason:**

*The Clarendon Community Association recognises that there are close neighbours to the community who are keen to be a part of the CCA.*

*Other Clarendon Groups have been attending on behalf of their club, school, kindergarten or organisation for many years. This change hopes to formalise the importance of their attendance and increase the engagement amongst all of the Clarendon Community.*

Passed unanimously

f/ A Membership Register: will be created and maintained by the association including:

**Add:**

The category of membership

**Reason:**

*To ensure membership details are kept up to date appropriately*

Passed unanimously

## 7. Management

The Committee

**Change:**

7.6 No person may hold the same Office for more than three consecutive years.

**Add:**

Where possible the executive roles (President, Vice-President, Secretary and Treasurer) should be staggered to ensure 2 key people remain for continuity; over a 3 year cycle a maximum of 2 new executives will be appointed in any one year.

**Reason:**

*To ensure continuity within the CCA executive and the broader community at each new year. Welcoming new people in executive positions ensures that the CCA is not seen as an insular group or becomes stagnant in its purpose.*

Passed unanimously



**Add:**

The composition of the committee will include a maximum of three (3) non-residents or owners

**Reason:**

*To ensure the Clarendon Community are represented by people who live in Clarendon or are part of the geographical defined area of Clarendon and understand the township and its interests best.*

Passed unanimously

**Add:**

The executive will be comprised exclusively of residents and owners

**Reason:**

*To ensure the Clarendon Community are represented by people who live in Clarendon or are part of the geographical defined area of Clarendon and understand the township and its interests best.*

Passed unanimously

**Add:**

The Committee at its first meeting annually shall issue a calendar of events or intents to the members and the community to guide and engage members.

**Reason:**

*To ensure the Clarendon Community remains engaged and informed*

Passed unanimously

## 7.3 Treasurer

The Treasurer:

**Change from:**

1. Causes monies received to be paid into an account authorised by the Committee in the name of the Association. Payments are by petty cash or by cheque signed by any 2 Office Bearers. Major or unusual expenditures must be authorised in advance by the Committee or a General Meeting.

**Change to:**

Causes monies received or to be paid into and from an account authorised by the Committee in the name of the Association. Major or unusual expenditures must be authorised in advance by the Committee or a General Meeting.

**Reason:**

*The CCA no longer uses cheques for payment and as much as possible avoids accepting cash. This is to formalise what is actually happening.*



Passed unanimously

## 8. General Meeting

**Change:**

**Add:**

At least three (3) General meetings will be held in a year (including the Annual General Meeting); general meetings may incorporate social or community events.

**Reason:**

*In the past the CCA Committee meeting have evolved into General Meetings with many meetings becoming bogged down in routine matters that should be dealt with by the Committee. Since 2020 the Committee continued to meet regularly (private homes or via zoom meetings) and realised that it was not necessary to include the General Community in each of these meetings dealing with the housekeeping of the CCA. Individual people are still encouraged to attend, write or email if they have an issue. The aim is for General Meetings to be held for social gatherings, discussing community issues and becoming more relevant to hopefully encourage more community engagement.*

Passed unanimously