



**Committee Meeting**  
**Tuesday 14<sup>th</sup> December 2021**  
**Minutes**

**1. Meeting open – 7.55pm**

Welcome – thank you Mark

*We acknowledge that Clarendon is located on the traditional country of the Kurna people who have lived on this land for thousands of years; we hope to learn from this wealth of experience. We pay respect to the Elders, past, present, and emerging. We commit to reflecting on reconciliation and equity.*

**Attendances:**

Petrah, Gavin, Pru, Helen, Des, Trevor, Mark

**Apologies:**

Louise, Emma

**Accept minutes from previous meeting Tuesday 2<sup>nd</sup> November 2021**

Pru moved the minutes be accepted. Mark second – all agreed

**Business arising from minutes**

- Reminder to send letter of thanks to Andy and CoO staff on development zoning, lighting, playground, pavilion work  
It is in Mark's diary still
- News from Petrah on new Fire Safety Shop in Blackwood  
Petrah had someone from this business come out to access their property for fire safety risk. She thought they offered good advice for a reasonable cost.

**2. Reports**

Financial Report attached - see attached - thank you Des

Des moved the report is accepted and Mark second – all agreed

- Community Op Shop – thank you Gavin
  - Final financial summary from Op Shop opening  
See attached report.
  - Allocation of expenses between the Op Shop and CCA – see attached schedule  
Gavin and Pru have calculated the costs to run the business, including utilities, insurance and maintenance. After some discussion it was decided that from January 2022 the cost recovery will be \$40 per week. This will be reviewed in April 2022.  
The purpose behind this is to ensure that all costs are shared between the volunteer clubs evenly before the dividend is paid.
  - A letter has been sent to community groups to explain about the dividends which will be paid end of December or January
  - Equipment purchased with grant funding and utilised in kindergarten – need to formalise this arrangement – Helen and Gavin to write letter
  - Rosters are filling well with plenty of support so far
  - The community hall is now fully fenced from the kindergarten
  - Gavin will give away the cupboards and benches from the storeroom as there has been no interest from the community



- Thanks again to Pru and Gavin (and the sub-committee) for all the work they have done to set this Op Shop up and getting it running so smoothly. It has been a massive effort and it is a credit to the community. A very successful to start to this new venture.

### 3. Correspondence

#### Received

#### Sent

- Grant application – Louise. Haven't heard back at this stage.

### 4. General Business

#### a. Cultural

Sign – Welcome to Kurna Yerta

Trevor has been speaking to many people at council as no-one was sure who is responsible for this. He then asked Marion to help and she put Trevor in contact with Sam Stuart. This too has not received any traction apart from asking if we have consulted with the community etc etc

Trevor then emailed Mayor Erin Thomson about the issue and his frustration about the lack of support from the Council. Trevor has received a reply from Erin's office saying they will be in contact as soon as they can.

The committee has decided to move on with this project in any case. Des will play with some designs with the words – Kurna Yerta and we will get a quote.

The CCA is frustrated with the lack of support from the Onkaparinga Council and wonder if we should we bring it to the attention of Rebekah Sharkie and Josh Teague.

A motion was put forward that we will go ahead and plan to get the sign designed and priced. Des will speak to Corey about using the words Kurna Yerta to ensure they are appropriate to the Kurna people. We will also seek support from Rebekah and Josh. Trevor will write a letter. All agreed

#### b. Safety

- a. Bushfire safety
- b. Clarendon Land Management group – work in progress

### 5. Community

#### a. Community events

- i. Christmas Carols will be held at Riverbend Park on Sunday 19<sup>th</sup> December from 3pm  
Gavin, Trevor and Brad have everything in hand. Discussion about having coffee at the Riverbend Park however it is too difficult to organise at this late stage and the bakery is close by as an option.
- ii. There will be no Christmas lights on the church this year. Trevor spoke about lighting up the pine trees between the pub carpark and church at Christmas and eventually making this a Christmas feature in Clarendon.

b. Constitution has been lodged with Office of Business and Consumer Affairs – not returned yet

c. Onkaparinga Council owned assets in Clarendon

A few new members have joined the Hazell McKenzie Hall group. This community group has been struggling with low numbers, strong personalities and lack of enthusiasm for many years. We hope to support this group to become an active participant in the Clarendon community again.



- d. Climate change  
Des will try to identify opportunities to make a difference on a local level.
- e. Clarendon Master Plan – this will be an important agenda item for 2022  
Projects for 2022
  - o Riverbend Park & Recreation Ground
  - o Toondilla trail – restart this project and make it a priority in 2022
  - o Land management including tidying creeks
  - o Embracing our Aboriginal Heritage alongside our European History
- f. Community housing for our older residents – some discussion about using the land at Hazel MacKenzie which is what Hazel wanted. However it was discussed this is probably not the best place as there is no easy access to the township and older people could become isolated. There are other pieces of land in Clarendon that would be more suitable however this all requires funding. The CCA discussed the land behind the General Store and the vacant land in front of the winery if there was ever an option for Council to purchase land.
- g. Hall maintenance funding – Pru has spoken to Owen about ongoing hall maintenance. He will regularly check the hall and gardens and charge for the jobs rather than being paid an ongoing maintenance fee.  
The Education Dept have replaced the gutters and facias on the eastern side of the hall
- h. Landscaping at the hall – no news from grant application

#### **6. Any Other business for discussion**

- Summary of 2021  
Good progress with the CCA and engaging the Clarendon Community - well done everyone.  
We have achieved so much as a group and a community. Let's tackle 2022 in a positive and accepting way
- Meeting days and times for 2022  
Will continue with Tuesday nights
- SA Water – Helen to write letter asking them to remove the blackberries along the Onkaparinga River between the causeway and bridge. Take photos as well.
- Marcus Hooper has spoken to Gavin about the Clarendon Tennis Club who need support from the community. There is currently no president, and the secretary is very unwell so unable to contribute. Gavin wondered if the CCA could support them during this time. Helen will speak to Louise as she has spoken previously about being keen to get involved in the Clarendon Tennis club. Gavin will speak to Kookie as she was quite involved in the past. Mark will speak to Marcus and ask what support they need.

**Meeting closed – 9.58pm**



## Financial Report Ordinary General Meeting 6<sup>th</sup> December 2021

Income received for the CCA since the beginning of November has been the Council grant for Community Owned Halls of \$6153.18. We are waiting for 75% reimbursement of Building Insurance from DECS.

Expenses have been lawn mowing and yard clean up and yearly payment for web hosting totaling \$361.14. An additional cost of \$390.00 for the hire of a jumping castle for the Carol Night has been paid, with a partial reimbursement owed, yet to be negotiated and confirmed.

The Op Shop has a gross income of \$7214.20 to date.

CCA balance is \$39364.84. Op Shop Balance is \$7734.72.

I've compiled a list of annual running costs for the Hall, which will serve as a reference for the CCA to decide the portion of costs that may be sought to be recovered from the Op Shop.

From last month's meeting we still need to attend to the following:

*"An agreement will also need to be made with the Kindy regarding their use of the washing machine and dishwasher so future staff are aware that these items are the property of the Community Association".*

Des Fowles

Treasurer  
6<sup>th</sup> December 2021



Clarendon Community Association  
Statement of Receipts and Payments  
1st July 2021 - 6th December 2021

Income		\$	
	Grant		20,842.81
	Hall Hire		-
	Interest		1.44
	Kindy Lease		10,332.42
	Enews		150.00
	Other		720.01
	DECS Reimbursement		761.00
	Events Fundraising		335.00
	Op Shop		7,214.20
			\$ 40,356.88
Expense			
	Equipment		-
	Gardening		317.34
	Hall Maintenance		532.78
	Op Shop		14,168.48
	Insurance		6,280.06
	Internet		179.00
	Donations		-
	Rates & ES Levy		1,090.80
	Security		-
	Community Events		390.00
	Stationery		-
	Utilities		133.72
			\$ 23,092.18
	Op Shop Balance		\$7734.72
	CCA Nett Profit/Loss		\$ 9,529.98
	Balance Brought Forward June 2021		\$29834.86
	Profit/loss 2021-2022		\$9,529.98
	Building Maintenance Fund		
CCA	Reconciled to 6/12/21		\$39,364.84
	Op Shop Balance		\$7,734.72



December 2021

Outgoings for a year to be considered for reimbursement in some manner from Op Shop. This does not include electricity which will be paid in full by the Op Shop.

Outgoings - no power or water	<u>Full cost</u>	<u>Balance</u>
Termite treatment (75% DECS)	\$790	\$197.50
Insurance		
Building Insurance (75%DECS)	\$4652	\$1163.00
Association Liability	\$415	\$415.00
Personal Accident	\$415	\$415.00
Public and Products Liability	\$797	\$797.00
Rates and Taxes ESL and Council Rates (75% DECS)	\$1014	\$253.50
Chubb	\$400	\$400.00
Hall maintenance and lawns/gardening	\$1400	<u>\$1400.00</u>
		\$4244.00