



Committee Meeting

Tuesday 1st February 2022

Minutes

1. Meeting open – 7.40pm

Welcome – thanks Des

We acknowledge that Clarendon is located on the traditional country of the Kurna people who have lived on this land for thousands of years; we hope to learn from this wealth of experience. We pay respect to the Elders, past, present, and emerging. We commit to reflecting on reconciliation and equity.

Attendances: Helen, Mark, Trevor, Des, Pru, Emma, Petrah, Gavin

Apologies: Louise

Accept minutes from previous meeting Tuesday 14th December 2021

Des moved we accept the minutes, Mark seconded – all agreed

Business arising from minutes

- Letter to Andy – Mark has passed on our thanks verbally
- Dividends to community groups – the committee discussed ensuring there is a minimum amount of \$2000 left in Op Shop bank account after dividends are paid to ensure a strong financial base is maintained. This will be used to cover unexpected expenses that may crop up from time to time and can be adjusted each quarter as we progress through the year.
- Meeting times – Committee happy to continue with meetings on the first Tuesday of each month however the Community Meetings will be scheduled on a Wednesday as this suits both Marion and Geoff. The next Community meeting will be Wednesday 2nd March 2022 at Hazel McKenzie Hall. This will be the first time we've used this venue. Helen will invite everyone to attend in the newsletter. Helen to contact Geoff Beatty to book the hall.
- Tennis club support – update. Kookie has taken on the role of secretary, and they will be organising social tennis to begin soon. They have updated their contact details and we have offered our support.

2. Reports

Financial Report – thanks Des

Pru commented that it might be time for the Op Shop and CCA to have separate reports. They can easily be reconciled to the individual bank accounts. Helen will assist to set this up.

Community Op Shop – thanks Gavin

Op Shop is going well, opened 2 weeks ago and Gavin is happy with the number of volunteers and is easily able to fill the roster. February is fully staffed and March is filling up as well. Opening days are Friday, Saturday and Sunday and the hours are 11am-3pm. Peter Sinclair (who supplies Emprades) has offered bric-a-brac that is no longer saleable, to the Op Shop. They are quality products and people are beginning to realise that good value products can be brought from the Op Shop. Helen will send a letter of thanks to Peter. Any products that have sat too long in the shop have been passed along to other Op Shops. Very few items are being put into rubbish. Gavin is really happy with the quality of goods being donated.

Blackwood community have a bus that takes people around to Op Shops on a regular basis. Gavin is going to organise for them to visit the Clarendon Op Shop as well.

Thank you so much to Gavin and Pru for all their work.



3. Correspondence

Received

- Email Brad re tourism in Clarendon

Hi everyone,

This has been bugging me a little for a while how the council only seems to promote coastal towns in its messaging. Might be something we can subtly bring up with their tourism team?

Let me know if you think I am being over the top :)

https://instagram.com/cityofonkaparinga?utm_medium=copy_link

Cheers

Brad

Emma proposed that her and Brad meet to produce a marketing strategy to bring to the CCA. This will enable the CCA to be proactive in this space. Everyone supports this proposal.

This concept will be discussed at the community meeting for feedback and then we can pass this along to the Fleurieu Tourism Association.

Send a letter of thanks to Brad for bringing it to our attention. Also, thanks for donating his time with Emma!

- Email re hiring hall for a hit ABC TV series 'Aftertaste' starring Erik Thomson and Rachel Griffiths – I hated to say no.....

Sent

- Letter to SA Water re clean-up of entrance to Riverbend Park. Copy of email sent to all committee members – no reply at this stage

4. General Business

a. Cultural

Welcome Sign – the CCA will continue to pursue how best to recognise that Clarendon is situated on Kaurna Country

b. Safety

- a. Bushfire safety – nothing more to add this month
- b. School buses using the hall car park as a turnaround – the committee will monitor this to see if buses are still using this carpark to turn around before sending any letters.

5. Community

○ Community events

- i. Feedback on Christmas carols – the event was such a success. Gavin will not organise face painters next year as there was plenty for the children to do. We discussed how great the Gomez family entertainment was - outstanding. Mark is committing to singing with a group of men this year. Riverbend Park was a great venue. We discussed inviting more stallholders to come along as well as encouraging children to get dressed up. We all loved the interaction with the children and will think of different ways to encourage this. Maybe extra microphones would be beneficial. We would also like to encourage more people to sing or perform. Thanks to Trevor and Joan for running the evening.
- ii. Feedback on Australia Day Cricket – great day and good feedback from Brad.



- iii. Anzac Day – Museum has been successful in a grant application for another film projection on to hall. This year's theme is War Nurses
Gavin and Trevor will meet to start organising this event and asked for Helen to forward the feedback from 2021 as a starting point
- Landscaping at the hall –
 - i. Grant application - Stronger Communities (Rebekha Sharkie)
The grant application has moved to the second stage
 - ii. Grant application – Community Land and Facility Improvement (Onkaparinga Council)
Des has drawn up a draft design for landscaping the area at the front of the hall – see attached which includes the curbing and asphalt. We will aim to replicate the council carpark at the front entrance. We hope to provide a much safer drop off for the children as there will be limited car access and no room for bus turnaround. Helen to visit kindy to let them know about the planned upgrades and ask for their feedback and hopefully approval. We will take this draft design to the Community meeting next month and will include it in the newsletter for community feedback.
Pru proposed that the CCA fund both the landscaping and carpark if there is a shortfall from the grants. The Committee agreed with this. Helen to look for federal grants on offer to assist funding this large project.
- Constitution has been lodged with Office of Business and Consumer Affairs – the CBS have requested some minor amendments to ensure the draft constitution is meeting correct standards. These have been made and it will be resent to CBS.
- Hall maintenance – branches have fallen down opposite creek. Helen to contact Owen to ask if he can check if they are safe and either remove or leave for nature play.
- Climate change – nothing to add at this time
- Clarendon Master Plan Projects for 2022
 - Riverbend Park & Recreation Ground
Mark, Petrah & Helen met with the Onkaparinga Council employees at Riverbend Park and the Recreation Ground. Paul Harding is the Landscape Architect planning the upgrades in line with the Clarendon Master Plan
Purpose: carpark area formalised, extended and sealed, front of the pavilion will be planted in autumn this year, barbecue area will be lawned and the stone wall moved and heightened to assist with drainage, community court will be upgraded this year, replanting the pathway will start this year and the community will be invited to assist, lower courts are scheduled to be upgraded in 2023/24, the steep corner needs to be made safer and they are looking at ideas, the court space needs to be extended to meet new standards when the court is upgraded.
 - Toondilla trail – restart this project and make it a priority in 2022
 - Land management including tidying creeks – Grant has been in contact with Helen re removing weeds and rubbish trees at the hall creek and will start work when he is able
 - Embracing our Aboriginal Heritage alongside our European History - ongoing
- Onkaparinga Council owned assets in Clarendon – on agenda
- Community housing for our older residents – on agenda



6. Any Other business for discussion

- Christmas in July – Gavin
Saturday 23rd July 2022 at the Orchard – will advertise in newsletter
- Farmers, food makers band together to create local market for local produce – Mark
Quick discussion about this and how maybe we can start off small. Extending on the grow cart and maybe offering for community members to have a stall when the Op Shop is open and see how this progresses before formalising it as a market.
- Petrah proposed that in recognition of Muriel Smart who recently passed away that we organise a bake off using her recipes. Maybe scones, fruit cake, jelly cake & cream puffs as these were her most popular sweets. Gavin will speak to Muriel's family about this idea before we start to organise. Suggested the Spring Fair might be a good occasion for this competition.
- National Reconciliation Week 27 May – 3 June 2022. The theme for 2022 is 'More than a word'
- CFS – Gavin has spoken to Sue Leslie about getting a Defib Machine. Gavin is happy to have it at the General Store and will speak to Sue how we can go about funding it.
- Pru noticed the SA Water account is more than double our usual usage. Gavin will speak to Lars (plumber) to have a look and see if he can find the leak.

Meeting closed – 10.37pm



Clarendon Community Association
Statement of Receipts and Payments
1st July 2021 - 30th January 2022

Income		
	Grant - Onkaparinga	\$ 6,153.81
	Grant - Op shop	\$14,689.00
	Hall Hire	\$ -
	Interest	\$ 1.78
	Kindy Lease	\$10,332.42
	Enews	\$ 165.00
	Other	\$ 720.01
	DECS Reimbursement	\$ 4,250.00
	Events Fundraising	\$ 335.00
	Op Shop	\$10,068.91
		<u>\$46,715.93</u>
Expense		
	Equipment	\$ -
	Gardening	\$ 418.98
	Hall Maintenance	\$ 2,128.42
	Op Shop - General	\$ 1,427.97
	Op Shop - Grant	\$13,448.47
	Insurance	\$ 6,280.06
	Internet	\$ 263.70
	Donations	\$ -
	Rates & ES Levy	\$ 1,090.80
	Security	\$ -
	Community Events	\$ 390.00
	Stationery	\$ -
	Utilities	\$ 133.72
	Dividends	\$ -
		<u>\$25,582.12</u>
	CCA Gross Profit/Loss	<u>\$21,133.81</u>
	Op Shop Balance	\$9,881.47
	CCA Nett Profit/Loss	<u>\$11,252.34</u>
	Balance Brought Forward June 2021	\$29,834.86
	Profit/loss 2021-2022	\$11,252.34
		<u>\$41,087.20</u>
	Building Maintenance Fund	
CCA Operating	Reconciled to 30/01/2022	\$41,087.20
CCA Op Shop	Reconciled to 30/01/22	\$9,881.47



Financial Report
Ordinary General Meeting 1st
February 2022

Income since December is just an overdue eNews advertising payment of \$15. We have also received 75% (\$3489.00) reimbursement of Building Insurance from DECS.

Expenses have been lawn mowing/yard maintenance, internet domain payments, payment for the installation of new lighting in the hall and replacement of the exit signs to bring them up to standard. Is there some reimbursement for the jumping castle hire for the Xmas Carols due?

The Op Shop has a gross income of \$10068 to date. Costs since December have been electrical work to install new power points.

CCA balance is \$41087.20. Op Shop Balance is \$9881.47

We still need to attend and formalise the following:

"An agreement will also need to be made with the Kindy regarding their use of the washing machine and dishwasher so future staff are aware that these items are the property of the Community Association".

Des Fowles

Treasurer
6th December 2021

Proposed landscaping for the Clarendon Community Hall

- Stage one: Curbing, formalise parking, asphalt carpark and install ramp to kindy entrance
- Stage two: Lawn, irrigation and plantings – including earth works
- Stage three: Covered deck and veranda entrance

