

CCA Committee Meeting

Tuesday 1st August 2023

Minutes

1. Meeting – open 7.20pm

We acknowledge that Clarendon is located on the traditional country of the Kaurua people who have lived on this land for thousands of years; we hope to learn from this wealth of experience. We pay respect to the Elders, past, present, and emerging. We commit to reflecting on reconciliation and equity.

Attendances: Trevor Harslett, Jayne Tucker, Dave Fuss, Petrah Harslett

Apologies: Helen Ashenden, Mark Ashenden

Accept minutes from previous meeting Tuesday 4th July 2023 – Jayne Tucker moved the minutes be accepted, Dave Fuss seconded, all who attended agreed.

Business arising from minutes – see general business

2. Reports

Jayne Tucker moved the report be accepted, Dave Fuss seconded, all who attended agreed.

Financial Reports –**Correspondence**

Received:

- Invitation for a Community Morning Tea for the opening of Senator Andrew McLachlan's Clarendon Office. Petrah and Jayne to endeavour to attend, noting RSVP 11th August.

Sent:

- Land division on St Ninians Road – Mark Ashenden has written to Jeff Eaton expressing the CCA's disapproval of an elected member recusing themselves of involvement or support of their constituents over a place on the planning committee. It is the position of the CCA that Jeff should withdraw from the committee and instead fulfil the duties of his office to which he was duly elected.

3. General Business

Safety

- a. Community Led Emergency Resilience Working Group – Gavin has asked if it is appropriate to donate \$1000 from Op Shop proceedings to the Resilience Group. All agreed that they support this idea in theory but would first want to be clear if there was a need for funding and what future involvement the council will have. There was no appetite for Op Shop proceedings to be contributed to council led activities. Mark to clarify on his return.

Community

- Community events
 - Clarendon Brewing Beer and Taco pop-up and Sweet Mess pop-up – all agreed these were both a roaring success and a wonderful addition to the fabric of Clarendon community life.
 - Spring Fair – no further update
 - Community Garden – no further update
 - Yoga session with Shoba – Petrah will ask Shoba to check availability of Hazel McKenzie Hall for the weekends of 17th and 24th September to ensure adequate spacing between the second Clarendon Brewing

pop-up the 27th Aug and the Spring Fair on the 29th Oct. Shoba had initially wanted this event to be held in August, so that may yet need to be explored as an option.

- Event calendar – in exploring potential dates for the Yoga session, it was noted that the community calendar on the CCA website does not appear to be maintained.
- Acoustic music sessions – All attending further agreed this is a great idea and that Jeanie should have full support. It was noted that while community members all seem enthusiastic, Jeanie has reported that she has not had anyone confirm for her first planned event on the 10th August. Petrah will check in with Jeanie and offer CCA help to support and promote. It was also suggested that response may be limited due to the Thursday night time-slot.
- Hall maintenance – It was noted that we have had one quote for the gutter repair and that a second will be obtained. All agreed it is a work in progress and we should ensure a quality job over a cheap quote.

4. Any other business for discussion

- Proposed property development on Lot 4, St Ninians Road – It was acknowledged that this will be an ongoing issue for some time. If Jayne hears any further information, she will let Mark know. Jayne raised further concerns of flood risk to nearby residents if waterways were tampered with, as appears to be the plan of the potential developer.
- AGM – set for Wednesday 21st September 7.00pm. Trevor is due to step down as President while Helen is due to step down as secretary but happy to continue as Treasurer. Jayne noted that she suspected many people in the community still would not know what the CCA did or what was involved in being on the committee. Petrah will write some copy for Jayne to compile into a flyer. Gavin is happy to distribute into mailboxes. Petrah will follow up with a FB post.

Meeting closed – 8.58pm



Treasurers Report
Clarendon Community Meeting
30th June 2023

The Financial Statements have not yet been audited however I will report on the finances for the past financial year.

Community Op Shop

Income

The Clarendon Op Shop has income of \$58,628.50 for the past 12 months. So far \$36,400 has been disbursed to community groups with another \$13,000 to be disbursed in the next few days - a total of \$49,400 that has been shared throughout the community during this financial year. Thank you to Gavin and all the volunteers who have contributed their time to this venture.

Expenses

Expenses have included electricity, rent, furniture and equipment, upgrading cabinets and baskets to ensure the Op Shop is looking its best. Total Op Shop expenses for the year are \$8074.50.

Notes

When the final disbursements are made for this financial year, there will be a balance of \$4784.00 in the bank account.

Clarendon Community Association

Income

Income this year has been for the Op Shop rent, the Kindergarten Lease, advertising for the newsletter, interest on bank deposits, a grant from the Onkaparinga Council and dividends from the Op Shop.

Expenses

The majority of expenses this year have been to landscape the front of the hall, repair leaking water pipes, gardening and ongoing hall maintenance (including possum removal and repairs to eaves and roof), insurance and event expenditures.

Notes

There is currently a balance of \$36,857.06 in the bank account which has been reconciled. The kindergarten lease of \$11,000 is now due. There are provisions in the financial statements for building maintenance, community events, the community garden startup funds and community projects.

If you have any questions, please let us know.

Helen
Treasurer

Clarendon Community Association
Statement of Receipts and Payments
1 July - 30 June 2023

Income		
	Advertising	\$135.00
	DECS Reimburse	\$7,394.35
	Dividend Op Shop CCA	\$2,800.00
	Dividend Op Shop Events	\$4,759.39
	Dividend Op Shop Gardens	\$2,800.00
	Dividend Op Shop Projects	\$2,800.00
	Fundraising	\$240.50
	Grant Onkaparinga	\$6,443.04
	Grants Other	\$0.00
	Interest	\$386.54
	Kindy Lease	\$0.00
	Op Shop Reimbursement	\$0.00
	Op Shop Rent	\$2,100.00
	Misc	\$82.48
		<u>\$29,941.30</u>
Expense		
	Community Events	\$5,554.77
	Community Gardens	\$257.40
	Community Projects	\$410.00
	Equipment	\$972.20
	Gardening	\$1,712.95
	Grant Expensed	\$10,000.00
	Landscaping Project	\$22,973.93
	Hall Maintenance	\$8,181.18
	Insurance	\$6,314.49
	Internet	\$179.00
	Hire	\$0.00
	Rates & ES Levy and other	\$3,162.56
	Stationery	\$76.05
	Utilities	\$47.00
		<u>\$59,841.53</u>
CCA Gross Profit/Loss		<u><u>-\$29,900.23</u></u>
Balance Brought Forward June 2022		\$66,757.29
Profit/Loss 2022-2023		<u><u>-\$29,900.23</u></u>
		<u>\$36,857.06</u>
CCA Operating		
	Bank Reconciled to 30/6/23	\$36,857.06
	Grant received - Stronger Communities	\$10,000.00
	Grant expenses	<u>\$10,000.00</u>
	Grant remaining	<u>\$0.00</u>
Provisions Breakdown		
	Building Maintenance	\$10,000.00
	Community Events	\$870.36
	Community Gardens	\$2,542.60
	Community Projects	<u>\$2,390.00</u>
		<u>\$15,802.96</u>
General funds remaining		<u><u>\$21,054.10</u></u>

Clarendon Community Op Shop
Statement of Receipts and Payments
1 July - 30 June 2023

Income

Grant	\$	-	
Sales	\$	58,628.50	
Donations	\$	-	
Misc	\$	-	
			<u>\$ 58,628.50</u>

Expense

Cleaning & Maintenance	\$	201.74	
Insurance	\$	-	
Rent	\$	2,100.00	
Stationery & IT Expenses	\$	96.58	
Utilities	\$	663.03	
Equipment	\$	3,070.20	
Misc	\$	1,942.95	
			<u>\$ 8,074.50</u>

Net Profit/Loss	Balance brought forward June 2022	\$	3,630.00
	Profit/loss year to date	\$	50,554.00
	Disbursements	\$	<u>36,400.00</u>
	Funds remaining	\$	<u>17,784.00</u>
	Bank Statement 30/6/23		<u>\$17,784.00</u>

Clarendon Community Op-Shop quarterly report

Volunteer pool: 61 people volunteering, the community's uniting nicely together and new members always welcome

Sales for the previous quarter: \$16,973.65

Last year sales for this same quarter: \$17,147.10

Facility Maintenance requests: Downpipes blocked, gutters & fascia need repairing - CCA already aware

Op – Shop Improvements: Consignment rack now instore. The Op-Shop will receive 10% commission on all items sold with strict instructions given to consignees that no responsibility will be born by CCOS. Items are all left in our care at owner's risk although we do guarantee to take as much care as possible

Disbursements: \$1000 to all our 13 groups will be processed in the next few days

Clarendon Community Events quarterly report

Report on previous events: Anzac Day 2023 went really well, volunteers for projection night was perfect. Brad said it was great to see new faces helping out and touching the community. Morning tea was also successful with lots of helpers and great food from the Kindy. On the day we need a dedicated co-ordinator who is not Gavin or Brad

Next event:

Spring Fair

Where we are up to: Working on contacting site holders from last year and inviting

What is outstanding: Finer details

Events applications: Can secretary apply for all events for the year at one time, Spring Fair, Carols, Cricket Day 2024 and Anzac 2024.

What we need from the CCA: need a permanent and easier to erect option for our banners for each event both near the bakery and the church. Could Trevor liaise with the church to facilitate this? An events committee will seek to fix one near the bakery and all banners will be the same size.

Permissions for future events: Christmas at Riverbend

