

# CCA Committee Meeting

Tuesday 4<sup>th</sup> July 2023

## Minutes

### 1. Meeting – open 7.09pm

*We acknowledge that Clarendon is located on the traditional country of the Kaurua people who have lived on this land for thousands of years; we hope to learn from this wealth of experience. We pay respect to the Elders, past, present, and emerging. We commit to reflecting on reconciliation and equity.*

**Attendances:** Jill Scroop, Phil Scroop, Margrit Watmer, Janet Paradis, Jayne Tucker, Petrah Harslett, Laurel Jared, Jeanie O'Connor, Di Lamont, Gavin Fischer, Dave Fuss, Trevor Harslett, Helen Ashenden, Kirstie Hayes, Jesse Hayes, Julie Hawkins, Craig Anderson, Paula Anderson, Deb Brooksby, James Hewett, Kelly Fuss, Judy Kearsley, Mark Ashenden

**Apologies:** Shoba Sobey, Phil Santy, Joan Harslett

**Accept minutes from previous meeting Tuesday 7<sup>th</sup> March 2023** – Petrah moved the minutes be accepted, Jayne Tucker seconded, all who attended agreed

**Business arising from minutes** – see general business

### 2. Reports

Financial Reports – Gavin moved that Mark contact the Onkaparinga Council re the maintenance grant which they have advised us we no longer meet the criteria. Petrah seconded and all agreed.

Helen moved report be accepted – Mark seconded the report be accepted and all agreed

Community Op Shop Report - see attached report thanks Gavin

Community Events Reports – see attached report thanks Gavin

### 3. Correspondence

#### Received:

- SA Water – high usage letter April-June (Paul Price checked the water metre and there are no more leaks. This must be the cross over notice from when repairs were being undertaken.
- Land division on St Ninians Road – see general business
- Clarendon Primary School – Simon Hunter – wanting to work with his class on a reconciliation project in conjunction with CCA – see general business

#### Sent:

- CCA committee approval for renovations to the Kindy toilet and laundry area

### 4. General Business

#### Cultural

- a. Collaboration with Clarendon Primary School and the CCA on reconciliation projects – thanks Trevor  
Trevor met with Simon to begin working in collaboration with the school and CCA on reconciliation in the community. Discussions will continue.

#### Safety

- a. Community Led Emergency Resilience Working Group – thanks Mark  
Mark spoke about the history of this twelve-month project with 7 main ventures.  
Roadside mob, communications mob, neighbourhood tree mob (know your neighbour and how to communicate with them), olive and flock mob, Hazel McKenzie mob (providing a refuge), CFS mob, emergency plan mob. Onkaparinga Council will review their funding and provide feedback on progress.  
65 litres of olive oil was produced. The olive oil will be collected in September and people who attended the harvest will be advised when and where to pick up.

## Community

- Community events
  - Spring Fair – 29<sup>th</sup> October 2023. Plans have begun and past stall holders have been contacted.
  - Community Garden - Awaiting formal feedback assessment from council with a lease agreement to follow. Preliminary feedback was overwhelmingly positive.  
Key themes that people are looking forward to knowledge and skill sharing, community events and sustainable practices.  
Any expressions of interest can send Louise a message via the FB page or via the general store.
- Yoga session with Shoba. Shoba would like to offer a free yoga and relaxation session to the community one evening in August. Shoba would also like to offer supper and maybe a fire pit outside if weather is permitting. She would like our feedback and ideas.  
The community think this is a lovely idea and a great way to try yoga. CCA would like to support this idea and ensure that it cost neutral. Gavin moved that the event funds be used to pay for supper and any costs. All in favour.
- Live music – thanks Jeanie  
Jeanie attended a concert at Clayton Bay. It was a festival of small halls where small communities are encouraged to use their halls and fill them with music encouraging community to come together. We need to provide a hall, a MC, a Welcome to Country and a local 15 minute act. The cost is \$3500 which can be recovered through entrance fees & food. This money will be used to pay for one international act, one national act, provide website promotion & ticketing and the sound system.  
They provide a schedule however there is no guarantee that we would be included.  
A suggestion that we could get a grants from Onkaparinga Council and also a suggestion that CCA events commit to third of cost. All in favour – thank you Jeanie
- Community music club – acoustic group in Clarendon. Very informal, regular meetings – CCA happy to support this idea. Laurel said that this group would be welcome to use the Hazel McKenzie Hall regularly and their insurance would cover them. Gavin also recommended that the outside of the Community Hall could be used regularly in the warmer weather.
- Hall maintenance – gutters & downpipes need replacing, SA Water advised high water usage, birds wrecking the lawn. Brett Harvey is our local gutter man.

## 5. Any other business for discussion

- Proposed property development on Lot 4, St Ninians Road  
Resident 1 – person came knocking on their door saying he was the new owner of the property. The new property owner wanted to access to their property to build a culvert and then a road to access the middle of the property, which is where he wanted to build a shed. ~~He also offered to fix up the creek on their property during this work.~~ He needed access to Resident 1 property to complete his culvert and ensure the integrity of the creek. New property owner said on his first visit that he is a designer and wants to build a shed and mum would live in the renovated house. On the second visit to this resident, he was insistent in his approach. He wanted immediate approval to have excavators on the resident's property. Approval was not given. There are some inconsistencies in what he is saying. Originally, he said that settlement was not until September however now he wants immediate access to build a culvert so he can build the access road (prior to settlement?) The resident also found out that there are currently 2 development applications in council for this property – one for 5 subdivisions and one for 7 subdivisions. He made no mention of that on his visits. He also said that he will be removing all trees in the creek. This is cause for concern as it may become an erosion issue.  
  
Resident 2 – concerned about access to Hollitt Road which is very narrow and not suitable for more traffic. Main concerns include access, traffic flow and ongoing safety risks. Council waste trucks cannot make it up Hollitt Road now so this will mean additional bins stored at the beginning of the road as well. The creeks regularly flood in this space. Getting in and out of Hollitt Road will be problematic as well. They wondered if there was a weight limit on the Hollitt Road bridge? Concerned there will be no access or turnaround space for emergency access which means that everyone on this road will not have access to emergency vehicles.

Resident 3 – there is one way in and out of Hollitt Road. More residents mean more congestion which will be an issue in the mornings getting on to Grants Gully Road and again in any emergency situations.

Resident 4 – concerned the STED system might be overloaded with the proposed extra developments. Also concerned what will happen if the 3 creeks that run through this property flood?

Resident 5 – traffic is an issue on St Ninians Road as well and there is limited room to pass on this road. Cars need to pull off the road to allow another car to pass.

Mark explained that since the change in planning code people are repeatedly putting up development applications and if refused are hoping for a different outcome over time.

Also discussed that real-estate agents are falsely advertising that land for sale is ok for development. Code or ethics should be made part of the advertising.

The community is concerned about emergency vehicle access on these tight roads and potential subdivisions. Due diligence must be done as it poses a risk to existing dwellings and residential access. Does CFS have the sign off on this development or will this development become a reason for CFS not to go down this road? Do we need legal advice?

The concerned residents will collate their photos and videos of the flooded creek in this block. Mark will take these to Marion as well as a summary of the concerns expressed at this meeting.

Gavin asked what reasonable development is however, the community were not able to answer this.

The outcome of these discussions was the CCA and community are against this development proposal. Mark will continue to be the liaison between residents, CCA and the Onkaparinga Council.

Craig Anderson moved that he was concerned about not being able to make representation to one of our local councillors on this important issue as they excused themselves from any development discussions. Janet seconded and all local residents agreed. Mark will follow up on this issue with the councillor.

- Gavin expressed his thanks to Helen for all the CCA jobs she is currently doing. Trevor encouraged anyone interested in joining the committee to come along.
- Onkaparinga Council have announced their rate increases in the advertiser today.

**Meeting closed – 8.58pm**



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Treasurers Report  
Clarendon Community Meeting  
30<sup>th</sup> June 2023

The Financial Statements have not yet been audited however I will report on the finances for the past financial year.

Community Op Shop

Income

The Clarendon Op Shop has income of \$58,628.50 for the past 12 months. So far \$36,400 has been disbursed to community groups with another \$13,000 to be disbursed in the next few days - a total of \$49,400 that has been shared throughout the community during this financial year. Thank you to Gavin and all the volunteers who have contributed their time to this venture.

Expenses

Expenses have included electricity, rent, furniture and equipment, upgrading cabinets and baskets to ensure the Op Shop is looking its best. Total Op Shop expenses for the year are \$8074.50.

Notes

When the final disbursements are made for this financial year, there will be a balance of \$4784.00 in the bank account.

Clarendon Community Association

Income

Income this year has been for the Op Shop rent, the Kindergarten Lease, advertising for the newsletter, interest on bank deposits, a grant from the Onkaparinga Council and dividends from the Op Shop.

Expenses

The majority of expenses this year have been to landscape the front of the hall, repair leaking water pipes, gardening and ongoing hall maintenance (including possum removal and repairs to eaves and roof), insurance and event expenditures.

Notes

There is currently a balance of \$36,857.06 in the bank account which has been reconciled. The kindergarten lease of \$11,000 is now due. There are provisions in the financial statements for building maintenance, community events, the community garden startup funds and community projects.

If you have any questions, please let us know.

Helen  
Treasurer

Clarendon Community Association  
Statement of Receipts and Payments  
1 July - 30 June 2023

Income		
	Advertising	\$135.00
	DECS Reimburse	\$7,394.35
	Dividend Op Shop CCA	\$2,800.00
	Dividend Op Shop Events	\$4,759.39
	Dividend Op Shop Gardens	\$2,800.00
	Dividend Op Shop Projects	\$2,800.00
	Fundraising	\$240.50
	Grant Onkaparinga	\$6,443.04
	Grants Other	\$0.00
	Interest	\$386.54
	Kindy Lease	\$0.00
	Op Shop Reimbursement	\$0.00
	Op Shop Rent	\$2,100.00
	Misc	\$82.48
		<u>\$29,941.30</u>
Expense		
	Community Events	\$5,554.77
	Community Gardens	\$257.40
	Community Projects	\$410.00
	Equipment	\$972.20
	Gardening	\$1,712.95
	Grant Expensed	\$10,000.00
	Landscaping Project	\$22,973.93
	Hall Maintenance	\$8,181.18
	Insurance	\$6,314.49
	Internet	\$179.00
	Hire	\$0.00
	Rates & ES Levy and other	\$3,162.56
	Stationery	\$76.05
	Utilities	\$47.00
		<u>\$59,841.53</u>
CCA Gross Profit/Loss		<u><u>-\$29,900.23</u></u>
Balance Brought Forward June 2022		\$66,757.29
Profit/Loss 2022-2023		<u><u>-\$29,900.23</u></u>
		<u>\$36,857.06</u>
CCA Operating		
	Bank Reconciled to 30/6/23	\$36,857.06
	Grant received - Stronger Communities	\$10,000.00
	Grant expenses	<u>\$10,000.00</u>
	Grant remaining	<u>\$0.00</u>
Provisions Breakdown		
	Building Maintenance	\$10,000.00
	Community Events	\$870.36
	Community Gardens	\$2,542.60
	Community Projects	<u>\$2,390.00</u>
		<u>\$15,802.96</u>
General funds remaining		<u><u>\$21,054.10</u></u>

Clarendon Community Op Shop  
Statement of Receipts and Payments  
1 July - 30 June 2023

Income

Grant	\$	-	
Sales	\$	58,628.50	
Donations	\$	-	
Misc	\$	-	
			<hr/>
	\$	58,628.50	

Expense

Cleaning & Maintenance	\$	201.74	
Insurance	\$	-	
Rent	\$	2,100.00	
Stationery & IT Expenses	\$	96.58	
Utilities	\$	663.03	
Equipment	\$	3,070.20	
Misc	\$	1,942.95	
			<hr/>
	\$	8,074.50	

Net Profit/Loss	Balance brought forward June 2022	\$	3,630.00
	Profit/loss year to date	\$	50,554.00
	Disbursements	\$	36,400.00
	Funds remaining	\$	<hr/> 17,784.00 <hr/>
	Bank Statement 30/6/23		<hr/> \$17,784.00 <hr/>

## Clarendon Community Op-Shop quarterly report

**Volunteer pool:** 61 people volunteering, the community's uniting nicely together and new members always welcome

**Sales for the previous quarter:** \$16,973.65

**Last year sales for this same quarter:** \$17,147.10

**Facility Maintenance requests:** Downpipes blocked, gutters & fascia need repairing - CCA already aware

**Op – Shop Improvements:** Consignment rack now instore. The Op-Shop will receive 10% commission on all items sold with strict instructions given to consignees that no responsibility will be born by CCOS. Items are all left in our care at owner's risk although we do guarantee to take as much care as possible

**Disbursements:** \$1000 to all our 13 groups will be processed in the next few days

## Clarendon Community Events quarterly report

**Report on previous events:** Anzac Day 2023 went really well, volunteers for projection night was perfect. Brad said it was great to see new faces helping out and touching the community. Morning tea was also successful with lots of helpers and great food from the Kindy. On the day we need a dedicated co-ordinator who is not Gavin or Brad

**Next event:**

Spring Fair

**Where we are up to:** Working on contacting site holders from last year and inviting

**What is outstanding:** Finer details

**Events applications:** Can secretary apply for all events for the year at one time, Spring Fair, Carols, Cricket Day 2024 and Anzac 2024.

**What we need from the CCA:** need a permanent and easier to erect option for our banners for each event both near the bakery and the church. Could Trevor liaise with the church to facilitate this? An events committee will seek to fix one near the bakery and all banners will be the same size.

**Permissions for future events:** Christmas at Riverbend

